

# Research Communications and Monitoring Volunteer (SHARE)

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## About the organisation

### The School

The London School of Hygiene & Tropical Medicine (LSHTM) is a world-leading centre for research and postgraduate education in public and global health. Our mission is to improve health and health equity in the UK and worldwide; working in partnership to achieve excellence in public and global health research, education and translation of knowledge into policy and practice.

### The Team

Established in 2010 with funding from the UK Department for International Development, the Sanitation and Hygiene Applied Research for Equity (SHARE) consortium seeks to contribute to achieving universal access to effective, sustainable and equitable sanitation and hygiene by generating, synthesising and translating evidence to improve policy and practice worldwide.

Since our inception, we have developed research and synthesis on sanitation and hygiene that has contributed to changes in policy and practice at the national and global levels. These have resulted in changes in sector investments, intervention approaches, and applied research by others, resulting in health, economic and development benefits. We have successfully championed neglected research topics within the sector and we are proud to see some early areas of research developing into scalable and sustainable approaches.

### Commitment

The SHARE research consortium is seeking a volunteer to support our programme of work for 2 to 3 days per week for approximately 3 months. During this time, we expect the volunteer to gain invaluable knowledge and skills relevant to the water and sanitation sector and research for development more generally. This arrangement is not intended to be legally binding or to create a contract.

### Requirements

Candidates must be over 21 and must have the right to live and work in the UK. While this is a voluntary position, the School must comply with the Immigration, Asylum and Nationality Act 2006, which requires documentary evidence of the legal right to work in this country. The successful volunteer will be required to bring their passport (and visa if applicable) to LSHTM to verify this information prior to starting this assignment.

LSHTM will cover the cost of reasonable travel expenses (to be agreed upon starting) and lunch. Costs under £40 per week can be claimed through the School's Petty Cash system, expenditure over this amount will be reimbursed through the submission of an expense claim. Both systems required the provision of original receipts.

## About the role

### Role description

A vital part of SHARE's work is communicating our research findings to different audiences (academics, donors, policymakers, practitioners and the media) so that they influence policy and practice globally, regionally and nationally. The purpose of this role is to support SHARE's Research Uptake Officer (RUO) in developing, disseminating and tracking engagement with high-quality, tailored communications outputs. These could range from blogs or videos summarising complex research findings to policy briefs highlighting the implications of SHARE research for policy and practice and offering recommendations.

This role will also support SHARE's Monitoring and Evaluation Officer to improve SHARE's information management and to analyse monitoring data.

### Tasks may include:

- Contributing to the publication of a range of outputs that will be accessible to policymakers and practitioners. This could include: recording and editing videos, drafting policy briefs, and locating images.
- Supporting with managing the SHARE Twitter account including: writing content to disseminate research and engage new audiences, and tracking success via analytics.
- Writing features for the SHARE website such as blogs and news stories.
- Updating the SHARE website with new resources.
- Assisting with drafting a monthly newsletter.
- Managing the 'contactshare' inbox, responding to enquiries and requests for research updates.
- Support with developing and strengthening monitoring and evaluation systems (particularly in relation to event feedback and understanding national water, sanitation and hygiene (WASH) contexts).

### Skills and experience required:

- Excellent written communication skills with experience of writing clearly for a variety of audiences and synthesising complex information
- Experience of using social media platforms and analytics
- Strong research skills and an understanding of quantitative and qualitative data
- Attention to detail
- Ability to work independently
- Strong interest in international development and the WASH sector

- Confident using Microsoft Office
- Fluency in English
- Experience of using content management systems (updating websites), InDesign and Photoshop would be useful, but is not required.

### What will you have learned/achieved by the end of this assignment?

- You will have learnt more about WASH in specific national contexts in East and Southern Africa and gained a working knowledge of some of the challenges the sector faces.
- You will have produced and disseminated communication materials that will be used widely by internal and external stakeholders.
- You will have developed an understanding of monitoring and evaluation systems, particularly those relevant to research and research uptake, and challenges within a complex international development programme.
- You will have gained experience working in a team towards shared objectives.

### How to apply

Please apply by sending an up to date CV and a one page letter of motivation explaining why you are interested in the role to [erin.flynn@lshtm.ac.uk](mailto:erin.flynn@lshtm.ac.uk). Your letter should confirm that you are over 21 and have the right to live and work in the UK. Please title your email 'Research Communications and Monitoring Volunteer Application'. The deadline for applications is **Sunday 24 July** at midnight UK time and interviews will be held on **Monday 8 August**. Candidates invited to interview will be informed in the week commencing Monday 1 August.